

## FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

NOV 1.2 1997

Ethan Strimling, Treasurer Democrats 2000 1311 L. Street, NW, Stc. 300 Washington, DC 20005

Identification Number:

C00230342

Reference:

Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Strimling:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

You must make an attempt to obtain the full name, mailing address, occupation and name of employer for all individuals who contribute more than \$200 in a calendar year. Please amend your report to include the omitted information.

A committee may demonstrate "best efforts" to obtain the required information by providing the Commission with a description of its procedures for requesting the information and may also supply a copy of a solicitation; the committee must request the contributor information in initial solicitations; make follow-up requests (if necessary); report the information, and file amendments to disclose previously unreported information. Each solicitation must include a clear and conspicuous request for the information. If a committee receives a contribution that exceeds the \$200 threshold but lacks contributor information, the committee must, within 30 days, make an additional written or oral request for the information. Please note that a written request may not include an additional solicitation or material on any other subject, other than thanking the contributor for the donation and must include a pre-addressed return post card or envelope for the contributor's response. An oral request must be documented in writing. Committees must also disclose information that was not provided by the contributor, but is available in any of the committee's records for that current election cycle. Furthermore, if a committee receives contributor information after the contributions have been reported, it must submit, with its next report, an amended memo Schedule A listing all the contributions for which additional information was received or file, on or before the next reporting date, amendments to the previous reports on which the contributions were originally disclosed. See 1! CFR §104.3(a)(4)(i) and 1! CFR §104.7.

-On Schedule H3 supporting Line 18 of the Detailed Summary Page, you have failed to provide a breakdown of transfers received by the federal account (see page 3). Please amend your report to include the missing information.

-On Schedule H3 supporting Line 18 of the Detailed Summary Page, you have not identified the event(s) for which transfers were received (see pages 5 and 6). Please amend your report to include this missing information. 11 CFR §104.10

-On Schedule H2, you disclose the ratio for AO87, AO88 and AO89 to be the same as previously reported; however, it appears that this activity/event was not previously reported. Please amend your report to clarify this discrepancy. 11 CFR §104.10(a)(1)

-Schedule H2 identifies events AO49, AO53, AO70, AO 71, AO72, AO73, AO74, AO87, AO88 and AO89 as exempt, however, the disbursements on Schedule H4 for these events are identified as Admin/Voter Drive. Please note that only state and local party committees are permitted to make exempt expenditures. Non-connected committees do not fall in this category. Please amend your report to correct these discrepancies.

-Schedule H2 identifies event AO47 as exempt, however, the disbursements on Schedule H4 for this event are identified as Fundraising. Please note that only state and local party committees are permitted to make exempt expenditures. Non-connected committees do not fall in this category. Please amend your report to correct these discrepancies.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Scott Francis

Reports Analyst

Reports Analysis Division